

**THE BY-LAWS  
OF  
THE DELTA CHI FRATERNITY**

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I. **ESTABLISHMENT OF THE FRATERNITY**

1. **REGIONS**

The area of this Fraternity shall be divided into nine sub-divisions, called Regions, as follows:

- Region 1: The states of Washington, Oregon, Idaho, Montana, Wyoming, and Alaska, the provinces of British Columbia, Alberta and Saskatchewan, and the territories of the Yukon, Nunavut and the Northwest Territories.
- Region 2: The states of California, Nevada, Utah, Arizona, New Mexico and Hawaii.
- Region 3: The states of Texas, Oklahoma, Arkansas, and Louisiana.
- Region 4: The states of North Dakota, South Dakota, Nebraska, Kansas, Missouri, Iowa, Minnesota and Colorado.
- Region 5: The states of Wisconsin, Illinois, and Indiana, and the northern (upper) peninsula of Michigan.
- Region 6: The states of Michigan (exclusive of the northern peninsula), Ohio, Kentucky and West Virginia, and the province of Ontario.
- Region 7: The states of Maine, New Hampshire, Vermont, Massachusetts, Rhode Island, Connecticut, New York and New Jersey, and the provinces of Quebec, Newfoundland, New Brunswick, Nova Scotia and Prince Edward Island.
- Region 8: The states of Mississippi, Alabama, Georgia, Florida, South Carolina and Tennessee.
- Region 9: The states of Pennsylvania, Delaware, Maryland, Virginia, North Carolina and the District of Columbia.

2. **ASSIGNMENT OF CHAPTERS AND COLONIES**

A chapter or colony may request that it be assigned to a Region other than that provided in Section 1 above for reasons of geographic proximity to chapters or colonies in another Region, or for other valid reasons. Such change may be made by the Board at the request of a chapter or colony or upon recommendation of the Executive Director.

## II. CONVENTION

### 1. **MAKE-UP OF DELEGATION**

Insofar as possible, the delegation from each undergraduate chapter shall be composed of the "BB" or an alumnus of the chapter, and two student members both of whom are reasonably certain to return to the chapter the following academic year. At least one delegate from each undergraduate chapter shall be a member. No person shall act as a delegate for more than one chapter.

### 2. **SELECTION OF DELEGATES-CREDENTIALS**

- (1) **TIME OF SELECTION**--Delegates shall be chosen by undergraduate and alumni chapters not later than 60 days prior to the Convention.
- (2) **CREDENTIALS COMMITTEE**--The Executive Committee shall serve as the Credentials Committee to determine the accredited delegates for the Convention.
- (3) **PRESENTATION OF CREDENTIALS**--Promptly upon choosing delegates each chapter shall forward their credentials to the Headquarters Office, in a manner and in a format as determined by the Credentials Committee, not later than 60 days prior to the Convention for presentation to and examination by the Credentials Committee.
- (4) Revised credentials may be filed with the Credentials Committee at any time prior to the opening of the Convention.

### 3. **PRE-CONVENTION BOARD MEETING**

There shall be a pre-Convention Board Meeting to consider and act on all matters which need Board action and specifically including the following:

- (1) Recommend the legislative program to be presented to the Convention including amendments to Delta Chi Law and recommend the committees to which such proposed legislation should be referred.
- (2) Appoint the Qualifications Review Committee.
- (3) Recommend the organization of the Convention, selection of officers and appointment of other committees of the Convention.
- (4) Determine chapters eligible to seat a delegation and determine whether Convention privileges shall be recommended for delegates not seated at the Convention.

### 4. **POST-CONVENTION BOARD MEETING**

There shall be a Post-Convention Board Meeting to consider and act on all matters that need Board Action and specifically including the following:

- (1) Additional legislative action made necessary by Convention action.
- (2) Amendments to the annual budget made necessary by Convention action.
- (3) Impose or waive fines for failure to send an accredited delegation.

- (4) Appoint a Legal Advisor, National Interfraternity Conference delegate(s), and committee personnel.
- (5) Place chapters on probation and suspension and withdrawal or forfeiture of charters under the provisions of the Constitution.
- (6) Other matters that need Board attention.

5. **OFFICERS EMERITI**

Upon recommendation of the Board, the Convention may designate one or more outstanding men who have formerly served as "AA", "CC", "DD", or "BB" of the Fraternity as "AA" Emeritus, "CC" Emeritus, "DD" Emeritus, or "BB" Emeritus. Such designation shall be for meritorious and conspicuous service to the Fraternity. Any person so designated shall retain the title for life.

6. **VOTING**

- (1) **UNDERGRADUATE CHAPTERS**--Each undergraduate chapter shall cast a number of votes based on its membership, defined as the number initiated and dues-paying members including those initiates who are not yet required to pay dues, as follows: if its membership is less than the average chapter membership, three (3) votes; if its membership is equal to or greater than the average chapter membership, four (4) votes; if its membership is equal to or greater than twice the average chapter membership less ten (10), five (5) votes.
- (2) **UNDERGRADUATE COLONIES**--Each undergraduate colony will cast a number of votes based on its membership, defined as the number of members and associate members as follows: if its membership is less than the average chapter membership, one (1) vote; if its membership is equal to or greater than the average chapter membership, two (2) votes; if its membership is equal to or greater than twice the average chapter membership less ten (10), three (3) votes.
- (3) **ALUMNI CHAPTERS**--Each alumni chapter will cast a number of votes based on the number of members in good-standing as follows: 1-15, one (1) vote; 16-30, two (2) votes; 31 or more, three (3) votes.
- (4) **"AA" COMMITTEE**--The Past "AA" Committee, as represented by those in attendance, will cast two (2) votes.

### III. BOARD OF REGENTS

#### 1. MEETINGS OF BOARD OF REGENTS

(1) TIME AND PLACE--

- (a) The Board shall hold regular meetings prior to and immediately after each Convention at the Convention site and at least once a year in non-Convention years and such additional regular meetings as the Board may direct.
- (b) The "AA" shall call each of these meetings specifying the time and place of each meeting unless the Board has previously specified otherwise.
- (c) The "AA" may call additional special meetings of the Board with 14 days notice. Said meetings may be held as electronic conferences in conformance with Iowa law.
- (d) The Executive Committee shall prepare the agenda for all regular and special meetings.
- (e) The "AA" shall call a special meeting of the Board with 14 days notice upon petition by a majority of the members of the Board specifying the matter(s) to be considered at the meeting. Only matters specified in the petition shall be considered at such a special meeting.
- (f) The "AA" may call emergency meetings of the Board with 72 hours notice. The "AA" shall specify the matter(s) to be considered at the meeting and only said matters shall be considered at an emergency meeting. Such meetings may be held as electronic conferences in conformance with Iowa Law.

(2) CHAIRMAN AND SECRETARY--At all Board meetings the "AA" shall serve as chairman and the "CC" as secretary unless the Board chooses other members of the Board to serve in such capacities.

(3) MINUTES--The secretary or a member of the staff of the Headquarters Office shall keep a record of all actions taken by the Board at any meeting. A digest of said records shall be prepared and submitted to the chapters and colonies.

(4) ALTERNATES--A Regent may designate in writing that a Vice-Regent of his Region may act on his behalf at a meeting of the Board.

(5) OPEN MEETINGS--All meetings of the Board shall be open to any member of the Fraternity, except 1) to meet with legal counsel or receive advice from legal counsel regarding potential or pending litigation or real estate transactions, or; 2) to discuss employment issues relative to a member of the fraternity staff if so requested by the fraternity staff member being discussed.

Notice of all meetings of the Board of Regents shall be provided to chapters in advance of the meeting and posted on the Fraternity's Internet web site.

Notice of emergency meetings of the Board shall be to the chapters by email and posting on the Fraternity's Internet web site.

2. **VICE-REGENTS**

To assist a Regent in carrying out his duties, one or more Vice-Regents may be appointed by a Regent, with the approval of the Board, for a period from the date of appointment until the next June 15.

A Vice-Regent may be removed by the Regent of the Region the Vice-Regent was appointed to represent, with the approval of the Board or by a two-thirds vote of the Board. A Vice-Regent may resign by submitting a written resignation to the Regent of the Region the Vice-Regent was appointed to represent, which resignation shall be effective upon receipt by said Regent.

A Vice-Regent may conduct official business on behalf of the Regent of the Region the Vice-Regent was appointed to represent, with the consent of said Regent. A Vice-Regent need not be a resident of the Region he represents.

3. **REGIONAL LEADERSHIP CONFERENCE**

- (1) **CONFERENCE DIRECTION**—The Regional Leadership Conference shall be under the direction of the Regent. The Regent shall be empowered to make assessments to cover the costs of the Conference.
- (2) **WHEN HELD**--During each academic year a Regional Leadership Conference shall be held consisting of all chapters and colonies in that Region. The Conference shall be called by the Regent in the following manner:
  - (a) The host chapter shall be selected by vote of the preceding year's conference. The chapter selected shall be in financial "Good Standing" as defined in the By-Laws, Article VII, Section 5, Subsection 5 at the time of selection.
  - (b) The chapters shall be requested by the Regent to indicate the dates that will be convenient for them to attend the conference. The Regent, after conferring with the host chapter, shall select the dates for the conference. Arrangements for the conference will be announced to the chapters not less than one month prior to the date fixed for the conference.
  - (c) For good cause, the Executive Committee has the authority to divest any Regent of his authority under this section and appoint a Regional Leadership Conference Coordinator to plan and coordinate the conference in his place.
  - (d) For good cause, the Regent may move the site of a Regional Leadership Conference with the unanimous approval of the Executive Committee.
  - (e) In the event that a Regional Leadership Conference fails to select a host chapter for the next Regional Leadership Conference, the chapter selected resigns as host chapter or the designated host chapter ceases operation, then the Regent shall select a new site for the Conference with the approval of the Executive Committee.
- (3) **REPORT OF REGIONAL LEADERSHIP CONFERENCES**--A full report of each Regional Leadership Conference shall be submitted by each Regent to the Headquarters Office.
- (4) **COMPULSORY ATTENDANCE AT CONFERENCES**--Failure to have a delegation in attendance at each Regional Leadership Conference shall result in a fine of \$200 for each failure. A delegation must include at least one student member of the chapter and meet the attendance standards that have been set and communicated by the Regent. The Board may waive or reduce the fine on a motion by a Regent following the conference and approved by a majority vote of the Board.

- (5) WAIVING OF COMPULSORY ATTENDANCE REQUIREMENT--If the date scheduled for a Regional Leadership Conference directly conflicts with the time of final examinations at a chapter, as certified by a letter from the "BB" to the Regent at least 72 hours prior to the convening of the conference, that chapter shall be excused from the penalty prescribed.
- (6) VOTING--Each chapter may cast on any question coming before a Regional Leadership Conference the same number of votes provided in Delta Chi Law for convention voting. If, at the time scheduled for convening a Regional Leadership Conference, a chapter would be considered under Delta Chi Law to have lost the right to vote at a convention, that chapter shall have no vote at such conference.

IV. **EXECUTIVE OFFICERS**

1. **GENERAL OFFICERS**

- (1) **POWERS AND DUTIES OF "AA"**--The "AA", in addition to those powers and duties set forth elsewhere in Delta Chi Law, and those that may be delegated to him by the Executive Committee, shall:
  - (a) Exercise the powers usually exercised by the president of an organization.
  - (b) Sign all charters, memorials, and proclamations of the Fraternity.
  - (c) Render a full report of the conduct and administration of his office to the Convention at the end of his term of office.
  - (d) At the end of his term, turn over to his successor all books, documents, records, and property of the Fraternity that are in his possession or under his control.
  
- (2) **POWERS AND DUTIES OF "CC"**--The "CC", in addition to those powers and duties set forth elsewhere in Delta Chi Law, and those that may be delegated to him by the Executive Committee, shall:
  - (a) Exercise the powers usually exercised by the secretary of an organization.
  - (b) Recommend to the Board of Regents the chartering of all qualified undergraduate chapters and alumni chapters.
  - (c) Sign all charters.
  - (d) Attest to the minutes for the Convention, Board of Regents meetings, and Executive Committee meetings.
  - (e) At the end of his term of office, turn over to his successor all books, documents, records, and property of the Fraternity that are in his possession or under his control.
  
- (3) **POWERS AND DUTIES OF "DD"**--The "DD", in addition to those powers and duties set forth elsewhere in Delta Chi Law, and those that may be delegated to him by the Executive Committee, shall:
  - (a) Exercise the powers usually exercised by the treasurer of an organization.
  - (b) Recommend to the Board of Regents the annual operating budget of the Fraternity.
  - (c) Sign all Charters.
  - (d) At the end of his term, turn over to his successor all funds, monies, books, records, and property of the Fraternity that are in his possession or under his control.
  
- (4) **POWERS AND DUTIES OF EXECUTIVE DIRECTOR**--The Executive Director, in addition to those powers and duties set forth elsewhere in Delta Chi Law, and those that may be delegated to him by the Executive Committee, shall:
  - (a) Assist the Regents in scheduling all Regional Leadership Conferences, and attend them insofar as feasible.

- (b) Have authority to submit motions or resolutions to the Board, to the Executive Committee, or to a Regional Leadership Conference in his own name.
- (5) BONDING OF “DD” AND EXECUTIVE DIRECTOR--The “DD”, the Executive Director, and any designee of the Executive Committee shall each give the bond of a regular surety company, which shall be approved by the Executive Committee, before assuming the duties of his office. A blanket bond in lieu of individual bonds shall meet the requirements of this section if approved by the Executive Committee, such bond or blanket bond shall be paid for by the Fraternity and deposited in the safety deposit box of the bank selected by the Executive Committee as the depository for the securities of the Fraternity.
- (6) PRESENTATION OF RECORDS--All records of the Fraternity not needed by any executive officer for the prosecution of the work of his office shall be deposited in the Headquarters Office.

## 2. HEADQUARTERS OFFICE

- (1) MAINTENANCE OF HEADQUARTERS OFFICE--The Executive Committee shall maintain a Headquarters Office and for this purpose may execute leases, purchase equipment, and incur such other reasonable and necessary expenses to operate an efficient Headquarters Office as provided in the budget of the Fraternity.
- (2) MANAGEMENT OF HEADQUARTERS OFFICE--The Executive Director shall be in full charge of the Headquarters Office and its functions and have complete supervision and direction of its personnel and various activities. The Executive Director may employ adequate office and consultant assistance as provided in the budget of the Fraternity.
- (3) FUNCTIONS OF HEADQUARTERS OFFICE--The Headquarters Office shall perform all functions enumerated in Delta Chi Law. The Executive Director is empowered and required to perform or cause to be performed all such functions.

## 3. STANDING COMMITTEES

- (1) QUALIFICATIONS REVIEW COMMITTEE
  - (a) Composition--During the pre-Convention Board meeting, the Board shall appoint a Qualifications Review Committee consisting of five members, including a member of the Board, a “BB”, an accredited delegate from an alumni chapter, and two accredited delegates from undergraduate chapters.
  - (b) Function--The Qualifications Review Committee shall meet prior to the opening session of the Convention to review a resume from each candidate for office. The resume must be submitted to the Committee at this meeting on a form provided by the Headquarters Office thirty (30) days prior to the Committee’s meeting. The Headquarters Office will prepare copies of the resume for delegates at the Convention. Otherwise, the candidate may prepare copies at his own expense. The Committee shall submit for nomination all qualified candidates for each office. The Committee may recommend specific candidates at its discretion.
  - (c) Report of the Committee to the Convention--The Committee shall submit the list of all candidates with any recommendations to the first general session of the Convention. The Committee will also distribute resumes.

(2) COMMITTEE ON DELTA CHI LAW

- (a) Composition--The Board shall appoint the committee on Delta Chi Law. This Committee shall consist of three alumni and two student members. The alumni members shall be appointed at the non-Convention year regular meeting of the Board for a two-year term. The student members shall be appointed at the post-Convention Board meeting and the non-Convention year regular meeting of the Board for a one-year term.
- (b) Proposed Amendments--All amendments to Delta Chi Law, shall be referred to the Committee for consideration. All amendments to Delta Chi Law, shall be put in proper form by the Committee.
- (c) Periodic Review by Committee--The Committee may at any time review Delta Chi Law, and prepare such amendments as shall be necessary for proper form, context, grammar, and items of similar import having no substantial effect upon the substance and intent of Delta Chi Law.
- (d) Time and Form for Submitting Amendments--Except as provided in (c) above, all proposals for amendments to Delta Chi Law shall be submitted in writing to Delta Chi Law Committee not later than ninety (90) days prior to the convening of the Convention at which such proposals shall be considered.
- (e) Notice of Proposed Amendments--The Headquarters Office at least three (3) weeks prior to the convening of the Convention shall mail to appointed delegates written notice of all proposed amendments to Delta Chi Law.

(3) HOUSING COMMITTEE

- (a) Composition--The Housing Committee shall consist of three alumni members of the Fraternity appointed by the Board for six-year terms. No member of the Board shall be eligible to serve on the Committee. The Board shall also appoint two student members at the post-Convention Board meeting and its non-Convention year regular meeting who will serve a term of one year. A member of the Housing Committee may be removed from office by a two-thirds (2/3) vote of the Board ratified by a two-thirds (2/3) vote of the undergraduate chapters.
- (b) Functions--The Housing Committee shall recommend to the Board policies for the use of funds provided by the Fraternity from the Housing Fund. It shall be the duty of the Committee to implement these policies and to administer the Housing Fund. In addition, the Committee may recommend to the Board policies and programs regarding housing issues, financial or otherwise. A financial report of the Housing Fund shall be submitted to the chapters with the semi-annual financial report of the Fraternity.
- (c) Reports--An annual financial status report and summary of the actions of the Housing Fund shall be provided at the annual Board meeting. Any investment decision regarding the unloaned portion of the Housing Fund shall be finally vested with the Board.

(4) INVESTMENT ADVISORY COMMITTEE

- (a) Composition--The Investment Advisory Committee shall consist of three alumni members appointed by the "AA" and approved by a majority of the Board. Each member shall be appointed to a three-year term.

- (b) Function--The Investment Advisory Committee shall direct and oversee the investment of the following funds;
  - (i) General Fund
  - (ii) Housing Fund
  - (iii) Endowment Fund

It shall be the purpose of the Committee to invest monies of each fund in a prudent manner consistent with the purposes and needs of each respective fund. The Committee shall operate at the direction of the Board.

- (c) Report--The Investment Advisory Committee shall report to the Board on a quarterly basis and at least one member of the Committee must attend the annual Board meeting with a written annual report.
- (d) Control--The Board shall retain the right to suspend formal action by the Investment Advisory Committee when approved by two-thirds (2/3) of the Board.
- (e) Limit of Liability--No member of the Investment Advisory Committee shall be liable or responsible for loss resulting to any fund over which he shall have any investment authority or responsibility nor to any member of the Fraternity or any other party as the result of any action taken by him in good faith at the direction of the Board or for any failure in good faith to take action in the absence of direction to so act by the Board.

(5) RITUAL COMMITTEE

- (a) Composition--The Board shall appoint the Ritual Committee. The Committee shall consist of five alumni and three student members. The alumni members shall be appointed at the non-Convention year regular meeting of the Board for a two-year term. The student members shall be appointed at the post-Convention Board meeting and the non-Convention year regular meeting of the Board for a one-year term.
- (b) Chairman--The Chairman of the Ritual Committee shall also serve as Ritualist of the Fraternity.

Function--The Ritual Committee shall respond to any questions directed to the Committee regarding the performance of the Ritual or the Associate Member Ceremony and shall review and place in proper form any proposed amendment to the Ritual or Associate Member Ceremony. The Committee shall forward any proposed amendment to the Ritual or Associate Member Ceremony to the Board for consideration with its recommendation. The Committee shall monitor the performance of the Ritual and Associate Member Ceremony by the chapters and colonies to maintain uniformity throughout the Fraternity. Committee members, insofar as they are capable, shall assist the chapters and colonies in the performance of the Ritual and Associate Member Ceremony and exemplifications. The Committee shall administer and supervise any other ceremony of the Fraternity as the Board may establish.

- (6) LIMIT ON TERM OF SERVICE--No member shall serve more than twelve (12) consecutive years on the same standing committee. There must be a two-year break in service before appointment to the same committee.

- (6) CHAIRMEN--The Chairman of each standing committee shall be selected from the alumni members of the committee by the "AA" with the approval of the Board.
- (8) REMOVAL AND VACANCIES --Any member of a Standing Committee, with the exception of the Housing Committee, may be removed from office at any time by the majority vote of the Board. In the event of a vacancy on a Standing Committee, it will be promptly filled by the Board for the unexpired term of the vacated position.
- (9) STATUS—A member of a Standing Committee shall hold the required membership status (Alumni or Student) at the time of his appointment to the Committee. Should a man's membership status change, it shall not affect his membership on the Committee for the balance of the term to which he was appointed.
- (10) TERMS -- Recognizing that the date of the annual meeting of the Board will vary from year to year, therefore the term of members appointed to standing committees shall be from the close of the Board meeting at which they are appointed to the close of the annual meeting at which their term will expire even if this will cause the terms to be less than or greater than the specified number of years of service.

V. **MEMBERSHIP IN THE FRATERNITY**

1. **CATEGORIES OF MEMBERSHIP**

- (1) **STUDENT MEMBER**--An initiate of the Fraternity enrolled at the same institution in which his initiating chapter or colony is located shall be considered a student member, whether as an undergraduate or graduate student, unless otherwise provided in Delta Chi Law, except that a graduate student may at his option elect alumnus status.
- (2) **AFFILIATION OF MEMBERS OF OTHER CHAPTERS**--Any undergraduate chapter may affiliate any member of the Fraternity upon presentation of a duly executed Affiliation Card.
- (3) **INACTIVE STUDENT MEMBER**
  - (a) **STATUS DEFINED**--A student member in inactive status shall be prohibited from material participation in chapter activities including, but not limited to, social activities, sports programs, living in the chapter house, voting at chapter meetings, holding chapter office, and representing the chapter in any capacity.
  - (b) **PROCEDURE**--A student member may receive inactive status only through one of the following:
    - (i) Written notification by the member, such notification shall not impair any written financial agreements between the member and the chapter.
    - (ii) Motion of the member's chapter with approval by a two-thirds vote of both the chapter and its Alumni Board of Trustees.
    - (iii) For financial indebtedness only, by action of the Alumni Board of Trustees by a two-thirds vote.
  - (c) **RETURN TO ACTIVE STATUS**--An inactive student member may return to student member status by petition to the chapter with approval by a two-thirds vote of the chapter and its Alumni Board of Trustees.
- (4) **ALUMNUS STATUS**--Any initiate not then enrolled at the chapter or colony into which he was initiated or to which he has subsequently affiliated, except for university vacation periods during which enrollment is not required to maintain student status, shall be an alumnus member of the Fraternity. No alumnus member of the Fraternity shall have the right to vote in the meetings of an undergraduate chapter. Graduate students who are student members of a chapter shall have all of the rights of membership.
- (5) **MEMBERSHIP IN OTHER FRATERNITIES**--No person shall be eligible for membership or associate membership in the Fraternity who is a member of another general college social fraternity. No member of the Fraternity shall join any other such fraternity.

2. **EXPULSION FROM FRATERNITY**

- (1) **EXPULSION AUTHORITY**
  - (a) Undergraduate chapters may expel student members and inactive student members for the causes specified in the Constitution.
  - (b) The Board may expel alumnus members for the causes specified in the Constitution.

- (c) The Board may expel student members and inactive student members for the causes specified in the Constitution.
- (d) The Board shall have the authority to order the initiation of expulsion proceedings against a student member or inactive student member by an undergraduate chapter.
- (e) Upon the initiation of expulsion proceedings, the "AA" may suspend the member from the Fraternity pending trial and decision.
- (f) Trial by the Board shall be conducted by the filing of briefs, affidavits, and other papers, unless the Board specifies otherwise.
- (g) Expulsion from the Fraternity shall require a two-thirds (2/3) vote of the appropriate body, either the chapter or the Board.

### 3. CONDUCT OF MEMBERS

- (1) GAMBLING--Gambling or games of chance in any form whatsoever shall not be permitted in any chapter house or upon the premises of any chapter house or upon the premises of any chapter, except in those cases in which it is permitted by the rules and regulations of the university or college and by state and federal laws.
- (2) INTOXICATING LIQUOR AND DRUGS--No intoxicating liquor or beverage or other drugs shall be brought into, possessed, used or consumed in any chapter house, rooms, or quarters, or upon the grounds or premises thereof or at any chapter or Fraternity-sponsored function, except in those cases in which it is permitted by the rules and regulations of the university or college and by state and federal laws.
- (3) FIREARMS--No firearms or ammunition, including air-powered weapons, shall be brought into, possessed, stored or used upon the grounds or premises of any chapter house or chapter property except as may be used by law enforcement officers in their capacity as such.
- (4) HAZING
  - (a) PROHIBITION OF HAZING--No undergraduate chapter or colony, nor any member or associate member of an undergraduate chapter or colony, shall engage in the hazing of any associate member or initiated member at any time.
  - (b) DEFINITION OF HAZING-- "Hazing" is any action or situation created whether on or off fraternity or campus premises, which produces mental or physical discomfort, embarrassment, harassment, anxiety or ridicule, no matter how good the intent or end result.
- (5) RISK MANAGEMENT--The Board of Regents shall adopt a Risk Management Policy that includes, but is not limited to, conduct and activities prohibited or regulated in Delta Chi Law.

### 4. CONDUCT OF MEMBERS AND RISK MANAGEMENT POLICY ENFORCEMENT

- (1) RISK MANAGEMENT COMMISSION--The Risk Management Commission shall consist of a Chairman (at-large member), the "CC" or "DD" on a rotational basis and a member of the Board of Regents on a rotational basis. The Chairman shall be an alumnus member of the Fraternity appointed by the "AA" and confirmed by the Board of Regents. The Chairman shall be appointed for a two-year term at the non-convention Board meeting. The Chairman shall be responsible for establishing the rotational system for the other members.

A member shall be disqualified from the commission when the complaint involves the member's chapter of initiation or affiliation. In the case of a Regent, he shall be disqualified when the complaint involves a chapter in the member's region. In the case of a disqualification of a rotational appointment, the next man in the rotation shall serve. Should both the "CC" and the "DD" be disqualified, the "AA" shall serve. Should the chairman of the commission be disqualified, the Legal Advisor shall serve as chairman for the case.

A member may disqualify himself from a case upon a written statement stating the reason for the disqualification.

The Chairman may be removed from office at any time by the majority vote of the Board.

No member of the Fraternity shall discuss a case with members of the commission until a decision is final, except to provide information requested by the commission.

(2) PROCEDURE

- (a) Complaint--Any action under this section shall be initiated by a complaint submitted to the Executive Director. The complaint, which may be written or oral, shall specifically set forth the act(s), practice(s) or violation complained of, the name of the chapter involved, and the names of any members involved, if known. The name of the complainant shall be provided to the Executive Director. If requested by the complainant, his or her identity shall not be disclosed to any person except the Executive Director and the members of the Commission.
- (b) Notification--The Executive Director shall notify the "A", "BB" and Regent of the chapter which is the subject of the complaint within seven (7) days of receipt of the complaint. All notifications to the chapter required in this section shall be sent in such a manner that proof of delivery or attempted delivery is obtained. The notification shall request the "A" to provide a written response to the charge. Failure of the chapter to respond within ten (10) days of notification will not, in any way, be cause for the Commission to delay its actions.
- (c) Report and Decision--Following the deadline for response, the Executive Director shall:
  - (i) Refer to the Commission cases involving the alleged violation of Delta Chi Law or Risk Management Policies by a chapter which have occurred within the longer of twelve (12) months, or a period of corrective action of a prior violation adjudicated under this article.
  - (ii) In all other cases, the Executive Director shall take the case under advisement for an administrative determination of the validity of the charges and determination of appropriate corrective action.
- (d) Written Report--Within sixty (60) days of the expiration of the deadline for the response of the chapter, either the Commission or the Executive Director shall prepare a written report and decision concerning the charge. A decision by the Commission shall be rendered upon the concurrence of two or more members. The written report shall state the facts that were relied upon in rendering the decision, the corrective actions and reasons therefore.
- (e) Actions To Be Taken--The Commission or the Executive Director shall either:
  - (i) Dismiss the charges,
  - (ii) Request additional information, or
  - (iii) Determine appropriate corrective action.

- (f) Dismissal--If the Commission or Executive Director determines that there is no basis to believe a violation has been committed, the charges shall be dismissed.
- (g) Additional Information--The Commission or Executive Director may determine that additional information is necessary to make a determination. In such cases, the necessary information shall be obtained within thirty (30) days of the request. The Executive Director shall establish reasonable response deadlines from the parties from whom the information is requested. No later than sixty (60) days from the date of the request for additional information, either the Commission or Executive Director shall prepare a written report and decision regarding the charge.
- (h) Corrective Action--If the Commission or Executive Director determines that a violation has been committed, corrective action shall be ordered in accordance with the severity of the violation. The Commission or Executive Director shall take into consideration any action that may have already been taken by the chapter or its host institution. The Commission or the Executive Director may coordinate its corrective action with the chapter's host institution.

The Levels of Corrective Action shall be the following:

- Level 1--Level 1 Corrective Action shall include, but is not limited to, ordering that the chapter cease and desist from the conduct in the future and be in accordance with the requirements of Delta Chi Law and the Risk Management Policy of the Fraternity. The Chapter shall be required to submit to the Executive Director a written statement that all prohibited conduct has been stopped. The statement shall be signed by the "A", "BB" and such other members of the chapter, as specified in the report, that were involved with or had supervision over the conduct in the violation.
- Level 2--Level 2 Corrective Action shall include, but is not limited to, all provisions of Level 1, plus the chapter shall submit a written plan of procedures and/or activities that comply with the Fraternity's Risk Management Policy covering the activities in the violation. The plan shall be updated at least twice per year for the period of corrective action.
- Level 3--Level 3 Corrective Action shall include, but is not limited to, all provisions of Level 1 and 2, plus supervision of the activities of the chapter that were involved in the violation by a person or persons acceptable to the Executive Director.
- Level 4--Level 4 Corrective Action shall include, but is not limited to, all provisions of Levels 1, 2 and 3 plus the charter of the chapter shall be suspended for the period of time of the corrective action. Chapters under Level 4 Corrective Action shall either be placed in conservatorship, as provided in Delta Chi Law, or shall operate under the direct supervision of the Executive Director.
- Level 5--Level 5 Corrective Action shall require the suspension of the charter and the cessation of operation of the chapter as it then exists. Re-establishment of the chapter shall be subject to the terms and conditions of the Board of Regents after a minimum one-year period.
- (i) Action by the Executive Director--The Executive Director is authorized to implement corrective action up to and including that of Level 3. When in the opinion of the Executive Director, corrective action above that of Level 3 may be appropriate, he shall then refer the matter to the Commission for the determination of an appropriate level of corrective action. The Commission may request additional information to make a decision in accordance with Subsection (g). The Commission shall determine appropriate corrective action within sixty (60) days of referral.

- (j) Additional Corrective Action--Either the Executive Director or the Commission may order additional corrective action as deemed reasonable and necessary and shall order that appropriate educational programs take place in the chapter to insure compliance with Delta Chi Law and the Risk Management Policy of the Fraternity.
- (k) Period of Corrective Action--Either the Executive Director or the Commission shall specify in the report the period of corrective action, not to exceed three (3) calendar years from the date the order becomes final. The order for corrective action may either be shortened or extended and the level of corrective action may be lowered or raised during the period by the Board of Regents by a two-thirds (2/3) vote, but only upon a motion by a Board member. In any event, no period of corrective action for any infraction shall exceed three (3) years. A violation of the terms of the corrective action order shall be deemed a separate violation and shall be handled by the Commission in the same manner as any other violation or complaint.
- (l) Action by the Commission or Executive Director--The chapter shall be provided a copy of the written report within seven (7) days of its receipt by the Headquarters Office.
- (m) Appeal by the Chapter--The chapter may file one appeal with the Board of Regents to any or all of the proposed corrective actions proposed by the Executive Director or the Commission. This appeal shall be received within fifteen (15) days of the chapter's receipt of the proposed corrective action. Upon receipt of an appeal, the Executive Director shall, within ten (10) days, forward the report containing the proposed corrective action and the appeal to the Board of Regents. The Board shall then vote to either sustain the appeal or uphold the proposed corrective action. It shall require a two-thirds (2/3) vote of the Board to sustain an appeal. Upon the sustaining of an appeal, the Executive Director or Commission, as appropriate, shall submit a new proposed corrective action within fifteen (15) days, subject to the same appeal procedures.
- (n) Enforcement of Corrective Action--The Executive Director shall enforce the terms of a corrective action order upon the expiration of the appeal period or upon the denial of an appeal by the Board. The Executive Director shall notify the chapter of the corrective action to be enforced within seven (7) days of its becoming final.
- (o) Publication--The Executive Director shall provide that the final report on every case, whether it results in corrective action or dismissal of the charges, be provided to all members of the Board of Regents. In addition, the Executive Director shall insure that a summary of all corrective actions be provided regularly to all chapters and "BB"s.
- (p) Optional Hearing--The chapter may at any time request a hearing with its Regent to discuss the charges and submit any information pertaining to the charge(s). The Regent shall inform the Commission or the Executive Director of any information obtained from the chapter. The Regent shall not render an opinion regarding the charge(s).
- (q) Inactivation of Members--Members who are directly involved in violation of Delta Chi Law or the Risk Management Policy of the Fraternity may be placed on inactive status within the Fraternity.
- (r) Removal From Office--Any officer who is found guilty of direct involvement in the violation of Delta Chi Law or the Risk Management Policy of the Fraternity or negligent in his commitment to support either Delta Chi Law or the Risk Management Policy of the Fraternity may be removed from office.

- (s) Expulsion from the Fraternity--When in the opinion of Executive Director or the Commission that the conduct of member is such as to warrant the possible expulsion of a member from the Fraternity, the Board of Regents shall be requested to consider such action in accordance with the procedures required under Delta Chi Law.
- (t) Inactivation and Removal From Office Procedures--
  - (i) Any disciplinary action against an individual shall follow the same notification procedures as are required for a chapter.
  - (ii) If the Commission, in cases under its consideration, believes the conduct of a member warrants inactivation or removal from office, it shall constitute a separate recommendation from that concerning the chapter. The Commission is authorized to take such action, with the member concerned having the right to appeal to the Board of Regents in the same manner as a chapter.
  - (iii) If the Executive Director, in cases under his consideration, believes the conduct of a member warrants inactivation or removal from office, it shall constitute a separate recommendation from that concerning the chapter. The Executive Director shall refer such recommendation to the Executive Committee for their consideration. The Executive Committee may authorize inactivation or removal of an officer upon the concurrence of two members. The Executive Committee shall act on such recommendations within thirty (30) days of the referral by the Executive Director. The member concerned shall have the right to appeal to the Board of Regents in the same manner as a chapter.
- (u) No Time Limitation--The Executive Director or Commission shall take appropriate action on any complaint filed. No complaint, violation, or action of the Executive Director or the Commission shall be dismissed or defeated on the ground that the violation is subject to a statute of limitations or other time limitation.
- (v) Delegation of Authority--The Executive Director may delegate any of the actions required of him in this section to other staff of the Fraternity, subject to the approval of the Executive Committee.
- (w) List of Possible Sanctions--The Board of Regents is authorized to produce and distribute a list of possible sanctions for different kinds and levels of violations of Delta Chi Law and the Risk Management Policy of the Fraternity. Such listing shall be considered as illustrative only and shall not be considered as a limitation on the actions of either the Executive Director or the Commission in regards to any specific case.

VI. **RITUAL AND CEREMONY**

(Reserved)

VII. **CHAPTERS**

1. **ESTABLISHMENT OF CHAPTERS**

- (1) COLONIZATION--Any local group may, upon the presentation of a letter of intent to the Headquarters Office, become a colony of Delta Chi when approved by the Executive Director.
- (2) CHARTERING BY ABSORPTION--A charter may be granted to a group of existing undergraduate chapters by a three-fourths (3/4) vote of the Convention or, during the interim between Conventions, by a three-fourths (3/4) vote of the Board.
- (3) CHARTERING PETITION--A petition for the issuance of an undergraduate chapter charter may be presented by a colony to the Fraternity for approval when said Colony has fulfilled all necessary requirements.
- (4) PETITION FOR ALUMNI CHAPTER--A petition for a charter for an alumni chapter shall be filed with the Headquarters Office and be signed by at least ten (10) members of the Fraternity residing or doing business in the city, town, area, state, or province for which an alumni chapter is desired.
- (5) INSTALLATION DUES
  - (a) Undergraduate Chapter--No installation dues shall be required.
  - (b) Alumni Chapter--A group petitioning for establishment of an alumni chapter shall be required to pay an installation dues as set forth in the Schedule of Dues.
- (6) ISSUANCE OF CHARTER--Every charter granted shall be in the form of a certificate issued in the name of the Fraternity to the members of the new Chapter and shall be signed by the Officers of the Fraternity.
- (7) NAME OF CHAPTER
  - (a) Undergraduate Chapter--Each undergraduate chapter shall take the name of the school where it is established. The Board may, in its discretion and for good cause, consider and approve a petition by an undergraduate chapter to take a name other than the school name. Any such petition shall require unanimous approval by the Board.
  - (b) Alumni Chapter--The title of each alumni chapter shall contain the name of the city, town, area, state, or province in which such alumni chapter is located.
- (8) INITIATION OF COLONY MEMBERS--The initial initiation of a colony shall be performed by a nearby chapter (or by International Fraternity representatives) at either the colony's location or the initiating chapter's location. The planning and implementation of the initiation shall be supervised by the colony's Regent or, at the Regent's option, an appointee of the Executive Director.

All subsequent initiations may be performed by the colony's officers under the direct supervision of the colony's Regent or an appointee of the Executive Director.

Each colony shall be responsible for completing all Personnel Record forms for all initiates. The colony shall forward the forms and all applicable initiation dues to the Headquarters Office two weeks prior to initiation.

A colony will be required to perform a ritual exemplification prior to receiving its charter.

2. **CHAPTER OFFICERS**

(1) **POWERS AND DUTIES OF CHAPTER OFFICERS**

- (a) Powers and Duties of "A" - The "A", in addition to those powers and duties set forth elsewhere in Delta Chi Law shall:
  - (i) Exercise the powers usually exercised by the president of an organization.
  - (ii) Preside at all meetings of the chapter.
  - (iii) Appoint all committees.
  - (iv) Perform such additional duties of the office of "A" as are set forth in applicable Fraternity publications.
- (b) Powers and Duties of "B" - The "B", in addition to those powers and duties set forth elsewhere in Delta Chi Law shall:
  - (i) Exercise the powers usually exercised by the vice- president of an organization.
  - (ii) In case of absence or incapacity of the "A", the "B" shall perform the duties of the "A".
  - (iii) Perform such additional duties of the office of "B" as are set forth in applicable Fraternity publications.
- (c) Powers and Duties of "C" - The "C", in addition to those powers and duties set forth elsewhere in Delta Chi Law shall:
  - (i) Exercise the powers usually exercised by the secretary of an organization.
  - (ii) Keep and record accurate minutes of each meeting of the chapter.
  - (iii) Send to the Headquarters Office within three (3) days after each chapter meeting, a report of such meeting on the uniform blanks provided by the Headquarters Office giving a full and accurate account of the proceedings of the chapter since the last report.
  - (iv) Register on the Personnel Record Form provided by the Headquarters Office the full name, class, age, and residence of each initiate and maintain such forms in the permanent records of the chapter.
  - (v) Transmit prior to such initiation a copy of such data to the Headquarters Office on the said Personnel Record Forms.
  - (vi) Conduct the official correspondence of the chapter.
  - (vii) Keep and preserve all the records, books, documents, and archives of the chapter.
  - (viii) Prepare an annual history of the chapter, which shall be permanently recorded and forward a copy to the Headquarters Office, by May 1.
  - (ix) Report to the Headquarters Office by October 15 and February 15 of each year and on forms provided by the Headquarters Office, the name of each member of the chapter who was registered in college.

- (x) Perform such additional duties of the office of “C” as are set forth in Fraternity publications.
- (d) Powers and Duties of “D” - The “D”, in addition to those powers and duties set forth elsewhere in Delta Chi Law shall:
- (i) Exercise the powers usually exercised by the treasurer of an organization.
  - (ii) Collect all Fraternity and chapter dues, fees, charges, and assessments owed by members and associate members of the chapter and deposit the same in a bank.
  - (iii) Forward to the Headquarters Office immediately upon collection the initiation dues, Associate Member’s dues, and any other Fraternity funds. All such dues and other Fraternity funds received by the “D” shall constitute trust funds in his hands until remitted by him to the Headquarters Office and shall not be used for any other purpose.
  - (iv) Report to the Headquarters Office prior to initiation the name of each person to be initiated into the chapter.
  - (v) Pay by check all bills authorized by the chapter.
  - (vi) Prepare and forward to the Headquarters Office all reports concerning financial transactions of the chapter as shall be prescribed for the chapter by the Executive Director.
  - (vii) Require any active member whose account with the chapter or colony exceeds \$100.00 for three consecutive months in any fiscal year to sign a promissory note in favor of the chapter or colony for the amount of the indebtedness. If the member is a minor, the note shall be co-signed by his parent or guardian.
  - (viii) Perform such additional duties of the office of “D” as are set forth in Fraternity publications.
  - (ix) In the discharge of his prescribed duties, the “D” shall be subject to the direction and control of the Alumni Board of Trustees.
- (e) Powers and Duties of “E” - The “E”, in addition to those powers and duties set forth elsewhere in Delta Chi Law shall:
- (i) Exercise the powers usually exercised by the corresponding secretary of an organization.
  - (ii) Keep a record of all information obtainable concerning the alumni of his own chapter, their occupations, and addresses.
  - (iii) Forward to the Headquarters Office twice each year all information that he may have received concerning the alumni of his chapter.
  - (iv) Prepare for each issue of the *Quarterly* material requested for publication therein.
  - (v) Perform such additional duties of the office of “E” as are set forth in Fraternity publications.

- (f) Powers and Duties of "F" - The "F", in addition to those powers and duties set forth elsewhere in Delta Chi Law shall:
    - (i) Enforce all directives of the "A".
    - (ii) Exercise the powers usually exercised by the sergeant-of-arms of an organization.
    - (iii) Perform such additional duties of the office of "F" as set forth in Fraternity Publications.
- (2) ELECTION OF OFFICERS--At least once each year, each undergraduate and alumni chapter shall hold an election of officers. If elections are held more frequently, the elections shall not affect the offices of the "D" and "E". Each undergraduate chapter shall establish a minimum grade point average for eligibility to and continuance in office. This standard shall be no lower than a 2.4 (on a 4 point scale) either during the academic term prior to election or on a cumulative basis. If an officer fails to maintain the required grade point average, his office shall become vacant, unless the Alumni Board of Trustees of the chapter, by a two-thirds (2/3) vote, allows the officer to complete his term. To hold office, a member shall be a full-time student, as defined by the host institution for that chapter, though the Alumni Board of Trustees of the chapter, by a two-thirds (2/3) vote may allow exceptions to this requirement. The undergraduate chapter shall elect a "D" subject to the approval of the Alumni Board of Trustees.
  - (3) RECALL OF OFFICERS--If any officer of an undergraduate chapter fails or refuses to perform his duty as prescribed by the by-laws of his chapter or Delta Chi Law, or has otherwise violated his oath or failed to perform his obligations, his resignation may be demanded by a two-thirds (2/3) vote of the chapter or by a two-thirds (2/3) vote of the Alumni Board of Trustees. In the event the officer refuses to comply with the demand, written charges shall be filed against him and after notice a trial shall be conducted in the manner prescribed in Delta Chi Law. If two-thirds (2/3) of the votes are for recall of such officer, the office shall be declared vacant and the chapter shall fill the vacancy as hereafter provided.
  - (4) REMOVAL OF "C" OR "D"--The "C" or "D" of each chapter shall be subject to removal from office by the Executive Committee of the Fraternity for inefficient performance of duties.
  - (5) VACANCIES--In the event a vacancy occurs in any undergraduate or alumni chapter office, such vacancy shall be filled by a special election at the next regular meeting of the chapter or at a special meeting called for this purpose.
  - (6) OATH FOR CHAPTER OFFICERS--Each undergraduate and alumni chapter officer shall take the oath of office before assuming the duties of the office.
  - (7) BONDING OF OFFICERS--The Executive Committee shall have the power to provide for the bonding of each undergraduate chapter "D" and other chapter officers, the treasurer of each Alumni Board of Trustees, and the officers of any chapter house building corporation.
  - (8) SURRENDER OF BOOKS AND DOCUMENTS--Each officer of an under-graduate or alumni chapter shall, at the expiration of his term, turn over to his successor all property that belongs to the chapter in his custody or under his control and shall render an account of his official trust. The "D" shall in addition pay over forthwith to his successor all funds for which he is accountable.
  - (8) BUDGET OF UNDERGRADUATE CHAPTERS--Each undergraduate chapter shall operate under a budget system in accordance with such regulations as may be adopted by the Fraternity.

3. **THE “BB”**

- (1) **TERM OF “BB”**--The “BB” shall serve for a period of two years or until his successor is elected or appointed. The “BB” will assume the duties upon written oath being received in the Headquarters Office.
- (2) **POWERS AND DUTIES OF “BB”**
  - (a) **Advisory and Liaison Officer**--The “BB” shall act as an advisor to the chapter and as a liaison officer between the chapter, the Board and the Executive Committee. He shall assist the chapter in its relations with fraternities and college authorities and in its scholastic, athletic and social activities.
  - (b) **Other Duties**--The “BB” shall be an ex officio member of the Alumni Board of Trustees of the chapter.
  - (c) **Report**--The “BB” shall submit to the Headquarters Office not later than December 31, and April 30, of each year, written reports of his activities and the condition of his chapter since the submission of his last previous report. A “BB” who shall fail to submit these reports shall be subject to removal as provided in Delta Chi Law.
- (3) **“BB”-AT-LARGE**--The Executive Committee from time to time may appoint from the membership of the Fraternity not more than three members as “BB”-at-large who shall hold office for such period of time not exceeding four years, as the Committee may specify, and shall discharge such duties as the Committee may assign.
- (4) **REMOVAL OF “BB”**--A “BB” may be removed by a four-fifths (4/5) vote of the undergraduate chapter subject to the approval of the Executive Committee of the Fraternity.

A “BB” may be removed by unanimous vote of the Executive Committee for failure to properly perform the duties of his office.
- (5) **ADMINISTERING OATH TO “BB”**--Notice of the election of the “BB” of the chapter shall be filed by the chapter “C”, with his signature and the chapter seal attached, in the Headquarters Office which shall immediately submit the oath of office in written form to the “BB”-elect for his signature and return to the Headquarters Office.

4. **CHAPTER DISCIPLINE**

(Reserved)

5. **GOOD STANDING**

- (1) Each undergraduate chapter shall have a minimum of either 30 initiated members or a number of initiated members equal to or higher than the average number for fraternities on the campus for that chapter, whichever is less, to be in good standing.
- (2) Each undergraduate chapter shall have a minimum cumulative chapter grade point average of 2.5 (on a 4 scale) to be in good standing.
- (3) Each undergraduate chapter shall have a “BB” and an Alumni Board of Trustees to be in good standing.

- (4) Each undergraduate chapter shall be in registered attendance at each convention and regional conference to be in good standing.
- (5) Each undergraduate chapter shall have an account balance owed to the Fraternity, including obligations to the Housing Fund by a chapter or its housing corporation (or any named alumni entity that functions in such capacity), not exceeding \$150 to be in Good Standing. For purposes of this subparagraph (5), a chapter's account balance shall consist of obligations thirty (30) or more days past due. A chapter on probation under Regulations, Article IX, Section 7 Subsection (4) (a) may be considered in good standing if the Executive Committee determines that it has fully complied with the terms of the probation for twelve (12) consecutive months.
- (6) In lieu of sections 1-4 above, each undergraduate colony shall meet such standards for recognition and chartering as established by the Board.
- (7) Sanctions
  - (a) Warning--Any chapter not in good standing by failing to meet any of Sections 1 to 3 above shall be placed on warning by the Board of Regents until the standards are met or for a period not to exceed one year. Any chapter not in good standing for failure to meet standard 4 above shall be on warning until the next convention or regional conference, whichever comes first.
  - (b) Probation--Any chapter that fails to meet any of the standards in Sections 1 to 4 above after having been placed on warning for the period as specified in Sub-Section (a) shall be placed on probation until the standards are met or for a period not to exceed one year unless the Board of Regents, by majority vote, determines that special circumstances exist.
  - (c) Suspension--Any chapter that fails to meet any of the standards in Sections 1 to 4 above after having been placed on warning and probation shall have its charter suspended by the "AA" unless the Board of Regents, by majority vote, determines that special circumstances exist to justify why the charter should not be suspended. Any action by the Board of Regents to defer suspension of the charter shall be for a period not to exceed one year, renewable by the Board.
- (8) Loss of Privileges--Any chapter failing to meet the standard in Section 5 above shall lose the right to vote on all Fraternity matters and shall be ineligible to be selected as host of a Regional Leadership Conference.

## 6. ALUMNI BOARD OF TRUSTEES

- (1) Establishment--Each undergraduate chapter shall establish procedures for the election of an Alumni Board of Trustees on a regular basis. The procedures shall be in conformance with the requirements of Delta Chi Law.
- (2) Composition--The Alumni Board of Trustees shall consist of five or more members, the majority of whom shall be alumni of the Fraternity. The chapter "A", "D", and "BB" shall be members of the Alumni Board of Trustees.
- (3) Powers--The Alumni Board of Trustees shall have the following powers:
  - (a) Supervisory power over the planning, supervision, and control of chapter finances and the use and maintenance of real and personal property of the chapter.

- (b) Power to investigate, regulate, and control any and all expenditures and disbursements of chapter funds.
    - (c) Power to approve or disapprove actions of the chapter “D” and to remove the chapter “D”.
  - (4) Removal--
    - (a) A member of the Alumni Board of Trustees may be removed by a vote of four-fifths (4/5) of the undergraduate chapter subject to approval by the Executive Committee of the Fraternity.
    - (b) A member of the Alumni Board of Trustees may be removed by unanimous vote of the Executive Committee of the Fraternity when, in the judgment of the Committee, he fails to properly perform the duties of his office.
7. **POWERS AND DUTIES OF ALUMNI CHAPTER OFFICERS**--The lettered officers of each alumni chapter in addition to those powers and duties set forth elsewhere in Delta Chi shall:
- (1) The “E”:
    - (a) Report annually to the Headquarters Office on chapter conditions.
    - (b) Prepare an “Alumni Contributions Section” for each issue of the *Quarterly*.
  - (2) The “F”:
    - (a) Notify members of luncheons and meetings.
    - (b) Encourage full attendance at all alumni functions.

VIII. **LEGAL ADVISOR**

1. **LIMIT ON TERM OF SERVICE**--No member shall serve more than twelve (12) consecutive years as the Legal Advisor. There must be a two-year break in service before reappointment as Legal Advisor.

IX. **FRATERNITY FINANCES**

1. **DISBURSEMENT OF FUNDS**

The Executive Director shall pay the necessary and reasonable expenses of the Fraternity and account for the same periodically to the Executive Committee.

2. **SCHEDULE OF DUES**

The Board shall from time to time establish a Schedule of Dues which shall be prepared by the "DD" with the assistance of the Executive Director and reviewed by the Executive Committee prior to approval by majority vote of the Board. The Schedule of Dues shall be approved in the same manner and by the same procedure as an amendment to the By-Laws of Delta Chi Law.

The Schedule of Dues shall set forth all dues to be paid by undergraduate members, associate members, alumni, undergraduate chapters, colonies and alumni chapters.

The Schedule of Dues shall allocate the dues provided to the various funds which may be established from time to time.

3. **HOUSING FUND**

(1) ESTABLISHMENT--The Fraternity shall maintain a separate fund known as the Housing Fund administered by the Housing Committee. All monies raised shall be used in the expansion program and to provide financial assistance to chapters and colonies to assist them in providing adequate housing and furnishings.

(2) LIMITATIONS--

(a) No monies from the Housing Fund shall be used to pay for salaries of Leadership Consultants to travel in connection with expansion.

(b) The Housing Fund may make loans to the General Fund of the Fraternity for emergency use or for building purposes.

4. **ENDOWMENT FUND**

An Endowment Fund shall be established and maintained. No portion of the principal of such Endowment Fund shall be expended in any manner or for any purpose. The income from the Fund shall be added to the principal and become a part of the Fund at the end of each fiscal year unless otherwise appropriated by the Board.

5. **GENERAL FUND**

A General Fund shall be maintained for all monies not otherwise accumulated in a Fund or committed by Delta Chi Law.

X. **AMENDMENTS AND VOTING**

(Reserved)

XI. **INSIGNIA OF THE FRATERNITY**

1. **BADGE**

The Badge of the Fraternity shall consist of the Greek letters Delta and Chi arranged with the letter Delta resting over the Chi.

2. **COAT OF ARMS**

The Coat of Arms of the Fraternity shall consist of a shield divided into four parts. The first and fourth parts shall be in gold and contain three martlets; the second and third parts shall be in red and contain a battle-ax and scimitar crossed. Above the shield shall appear the crest consisting of the badge of the Fraternity supported by the "tie"; below the shield shall appear the Latin motto: "Leges", which means law.

3. **FLAG**

The Flag of the Fraternity shall consist of a double-pointed triangular pennant, with a red background and a buff border, upon which has been raised the Greek letters "Delta Chi" in buff. The width of the pennant shall be to the length of the sides as one is to two and one-half and the width of the border shall be to the background as one is to eight.

4. **FLOWER**

The Fraternity Flower shall be the white carnation.

# THE BY-LAWS OF THE DELTA CHI FRATERNITY

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